

Premise Type	Proof of Identity Documents for submission (Any one of the following)	Ownership /Occupancy Documents for submission	Supporting Documents
Flat in Registered Hsg. Society	<ul style="list-style-type: none"> • Voter's Identity Card, • Passport, • PAN Card, • Driving License (with postal address if the ownership/ occupation document is not registered) 	<ul style="list-style-type: none"> • Registered agreement with stamp duty paid for sale /Sale deed/ allotment letter from Reg. Hsg. Society 	<ul style="list-style-type: none"> • Copy of Share certificate, • Latest maintenance Receipt, • NOC from society
Flat in Unregistered Co-op Hsg. Society	<ul style="list-style-type: none"> • Voter's Identity Card, • Passport, • PAN Card, • Driving License (with postal address if the ownership/ occupation document is not registered) 	<ul style="list-style-type: none"> • Registered agreement for sale /Sale deed with stamp duty paid 	<ul style="list-style-type: none"> • Maintenance Receipt issued by Builder /Developer , • NOC from Builder/Developer • MBMC approved plan
Slum Room	<ul style="list-style-type: none"> • Voter's Identity Card, • Passport, • PAN Card, • Driving License (with postal address if the ownership/ occupation document is not registered) 	<ul style="list-style-type: none"> • Photo pass/Ration Card of Prime Holder. 	<ul style="list-style-type: none"> • Registered Chawl committee NOC letter/ NOC local Authority(MHADA / COLLECTOR/BMC/FO REST/MCZMA • MBMC Tax receipt wherever applicable
Slum room 1 st floor /Part Room	<ul style="list-style-type: none"> • Voter's Identity Card, • Passport, • PAN Card, • Driving License (with postal address if the ownership/ occupation document is not registered) 	<ul style="list-style-type: none"> • Separate Ration Card for 1st floor or Part room(adjacent room) 	<ul style="list-style-type: none"> • Chawl committee letter/NOC of local authority
Bungalow	<ul style="list-style-type: none"> • Voter's Identity Card, • Passport, • PAN Card, • Driving License (with postal address if the ownership/ occupation document is not registered) 	<ul style="list-style-type: none"> • Registered agreement for sale /Sale deed/ allotment letter from Reg. Hsg. Society 	<ul style="list-style-type: none"> • Tax Receipt • Latest maintenance Receipt, • N A Tax Receipt issued by concerned authority in the Applicant's Name (if agreement is more than one year old).
Residential Quarters	<ul style="list-style-type: none"> • Voter's Identity Card, • Passport, • PAN Card, • Driving License (with postal address if the ownership/ occupation document is not registered) 	<ul style="list-style-type: none"> • Quarters allotment letter 	<ul style="list-style-type: none"> • NOC on letterhead if allotment is older than 6 months



Energy

	registered)		
Rental Premise	<ul style="list-style-type: none"> • Voter's Identity Card, • Passport, • PAN Card, • Driving License (with postal address if the ownership/ occupation document is not registered) 	<ul style="list-style-type: none"> • Duly registered Leave and License agreement , • NOC from Owner on Rs.100 Stamp paper along with his Photo id proof 	<ul style="list-style-type: none"> • Latest Rent Receipt, • Indemnity Bond on Rs. 200 • copy of property card / seven /twelve extract in the name of landlord
Common amenities in slum or chawl	<ul style="list-style-type: none"> • Voter's Identity Card, • Passport, • PAN Card, • Driving License (with postal address if the ownership/ occupation document is not registered) 	<ul style="list-style-type: none"> • Allotment letter from authority/ registered chawl committee's request letter and land document 	<ul style="list-style-type: none"> • Registered Chawl committee NOC letter, • Indemnity bond on Rs. 200 non Judicial stamp paper from 2 office bearers along with Photo id proof (purpose of use to be mentioned) • Including arrears transfer undertaking
Common amenities Water Pump	<ul style="list-style-type: none"> • Voter's Identity Card, • Passport, • PAN Card, • Driving License (with postal address if the ownership/ occupation document is not registered) 	<ul style="list-style-type: none"> • License from MCGM/MBMC to dig well • Ownership proofs of land in the Applicant's name such as 7/12 extract /property card with recent Tax receipts. 	<ul style="list-style-type: none"> • NOC from local Authority

* As per MERC SOP dated 20th May 2014

Note:

1. If any additional documents as may be required from the Applicant under the Electricity Supply Code or any statute for the time being in force, R-Infra shall at its own discretion, give supply after scrutinizing alternative documents provided by the Applicant.

2. For processing applications in CRZ area, Forest and National Parks land, additional documents after clarification and approval from concerned officials are necessary.